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4 July 2019

Performance and Finance Select Committee

A meeting of the committee will be held at **10.30 am** on **Friday, 12 July 2019** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

The meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.35 am 2. **Minutes of the last meeting of the Committee** (Pages 5 - 16)
- The Committee is asked to agree the minutes of the meeting held on 22 May 2019 (cream paper).
- 10.40 am 3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.40 am 4. **Response to Recommendations** (Pages 17 - 18)
- Members to receive a response from the Cabinet Member for Finance and Resources regarding the Committee's

recommendations made at the 22 May 2019 meeting in relation to Property development arrangements – procurement of a property development enterprise to work in partnership with the County Council.

The Committee is asked to note the response.

10.45 am 5. **Our People Strategy - Progress 2018/19 and Priorities for Overview 2019/20** (Pages 19 - 44)

A report by the Director of Human Resources and Organisational Change.

The Committee will be asked to review the data, commentary and KPIs for 2018/19, comment on the priorities for 2019/20, and make any relevant recommendations for action to the Cabinet Member for Corporate Relations.

11.45 am 6. **Treasury Management Annual Report 2018/19** (Pages 45 - 68)

A report by the Director of Finance and Support Services.

The Committee is asked to review and comment on the Treasury Management Annual Report 2018/19.

12.15 pm 7. **Business Planning Group Report** (Pages 69 - 76)

The report informs the Committee of the Business Planning Group meeting held on 17 June 2019, setting out the key issues discussed.

The Committee is asked to endorse the contents of this report, support the updates to the work programme as recommended by the Business Planning Group and reflected in Appendix A, and note the latest Task and Finish Group Rolling Programme attached as Appendix B and make comments accordingly.

12.30 pm 8. **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.30 pm 9. **Forward Plan of Key Decisions** (Pages 77 - 108)

Copy of the Forward Plan dated 1 July 2019.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to

enquire into any of the forthcoming decisions within its portfolio.

12.35 pm 10. **Possible Items for Future Scrutiny**

Members to raise any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

If any member puts forward such an item the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

12.40 pm 11. **Date of Next Meeting**

The next meeting of the Committee will be held on 3 October 2019 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Total Performance Monitor report – Quarter 1
- Capital Programme Performance Monitor – Quarter 1
- Horsham Enterprise Park (former Novartis site)
- PropCo Joint Venture
- Strategic Budget Decisions.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 23 September 2019.

To all members of the Performance and Finance Select Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.